

# Making the Most of Your SUN Community School

## New principal action items for Summer & September

### I. Meet with your SUN Community School Site Manager to review:

- Roles in managing the collaboration and services and building partnerships. The SUN CS Site Manager can take some of the load off of you. Talk to them early on about how to best work together.
- SUN Annual Plan for the collaboration.
- School Improvement Plan. Review (or determine) the initial set of key academic goals within School Improvement Plan that community partners can help with. Identify actions involving community partners that are strategic and specific (such as out of school time academic support, family involvement efforts, etc.)

### 2. Champion the partnership in school and community

- Give adequate space for community school office and programs (set expectation of use of classrooms, cafeteria, library, gyms early)
- Include SUN CS in back to school packets, website, etc.
- Include SUN Community School Site Manager into fabric of school - staff meetings, mailboxes, email, site council, trainings, etc.
- Make time at August staff retreat(s) and/or early staff meeting for presentation and planning for community school.

### 3. Continue building your understanding of SUN vision, model, expectations and best practices.

- Your SUN CS Lead Agency and Site Manager know all the ins and outs of the model and are a good resource for you.
- Coaching support and information are available through the SUN Service System. Call (503) 988-4222.

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